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County Hall
Rhadyr
Usk
NP15 1GA

Wednesday, 16 May 2018

Notice of meeting

Strong Communities Select Committee

Thursday, 24th May, 2018 at 10.00 am,
Council Chamber, County Hall, Usk

Please note that a pre meeting will be held 30 minutes before the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
PART A – SCRUTINY AND CRIME DISORDER MATTERS		
No matters to discuss		
PART B – STRONG COMMUNITIES SELECT COMMITTEE		
1.	Apologies for absence	
2.	Declarations of Interest	
3.	Open Public Forum	
4.	To confirm minutes of the previous meeting held on the 29th March 2018	1 - 6
5.	Action list	7 - 8
6.	Plastic Free County	9 - 22
7.	Air Quality Management & Role of Environmental Health	23 - 24
8.	Roadside Advertising - verbal update	
9.	Strong Communities forward work programme	25 - 26
10.	Cabinet & Council forward work programme	27 - 32
11.	Date and time of next meeting	

- | | | |
|--|---|--|
| | <ul style="list-style-type: none">• 14th June 2018 10am – Special Meeting• 12th July 2018 10am | |
|--|---|--|

Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

J.Pratt
A. Webb
L.Dymock
L.Jones
R.Roden
L. Guppy
V. Smith
A. Easson
R. Harris

Public Information

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Public Document Pack **Agenda Item 4**

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Strong Communities Select Committee held
at The Chamber on Thursday, 29th March, 2018 at 10.00 am**

PRESENT: County Councillor J.Pratt (Chairman)
County Councillor A. Webb (Vice Chairman)

County Councillors: R.Roden, L. Guppy, V. Smith and A. Easson

OFFICERS IN ATTENDANCE:

Hazel Ilett	Scrutiny Manager
Paula Harris	Democratic Services Officer
Alan Burkitt	Policy Officer Equalities and Welsh Language
Claire Marchant	Chief Officer Social Care, Health & Safeguarding
Sharran Lloyd	LSB Development Manager

1. Apologies for absence

County Councillors A. Davies, L. Jones and L. Dymock.

2. Declarations of Interest

None.

3. Open Public Forum

There were no members of the public present.

4. To confirm minutes of the previous meetings

The minutes of the meetings held on;

15th February 2018

26th February 2018 – special meeting

were agreed by the committee and signed by the Chair.

5. Action list

The Members of the committee were asked to formulate questions for People Services Officers ahead of their return visit to the committee.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strong Communities Select Committee held at The Chamber on Thursday, 29th March, 2018 at 10.00 am

6. Social Justice Policy

Context:

To present the draft Social Justice Strategy for scrutiny.

Key Issues:

During 2016, two significant pieces of legislation came into force, the Wellbeing of Future Generations Act and the Social Services and Wellbeing (Wales) Act. Both Acts are underpinned by duties to collaborate with other public bodies, to involve people in the issues that affect them and to concentrate on developing preventative approaches rather than waiting for problems to arise.

In March 2017, the council endorsed two major pieces of work looking at well-being across the county - the Well-being Assessment and the Population Needs Assessment. Both highlighted the strengths and opportunities within our communities and used an extensive evidence base to draw out some of the challenges individuals and communities will face in the future.

In May 2017, the County Council election resulted in a new set of Councillors with renewed ambition to address issues of inequality that had been highlighted as a result of the Wellbeing and Population Needs Assessments, appointments included a new Cabinet Member for Social Justice. This was also coupled with the importance of re-setting our work with communities and subsequently in September 2017, Cabinet approved the restructure of both the Whole Place and the Partnerships Teams into a re-focussed Community and Partnership Development Team.

This draft Social Justice Strategy demonstrates our commitment as a Council to address inequalities in our county in order to make our society function better. Using the Community and Partnership team as an enabling body, it provides an approach that will help turn lives around by removing barriers and facilitating practical support and solutions to enable all our citizens to realise their full potential.

This is the first phase of an evolving strategy demonstrating our intention to work as a Council, and in partnership at national, regional and community level, to implement the policy interventions, approaches, support and methods to improve outcomes for people and communities.

This draft Social Justice Strategy sets out our purpose, our intentions and activities for the next four years and the targets by which we will measure our success to ensure that we achieve our goal – to put social justice at the heart of what we do in Monmouthshire.

Member Scrutiny:

In respect of the weight statistics in the case for change it was noted that the figures date back to 2014/15 and it was asked if more current figures could be supplied to allow Members to look at changes which are taking place.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strong Communities Select Committee held at The Chamber on Thursday, 29th March, 2018 at 10.00 am

The financial implications of the policy were questioned and it was asked who would take responsibility for the different areas. An example was given with child friendly communities, over previous years there had been occasions when dated playground equipment had been taken away and not replaced. Members stressed the necessity of safe, active communities and queried how we would finance this.

The value of open spaces was highlighted with Members keen to see infrastructure which had been taken away replaced with new play equipment which was easily accessible to all in the community.

Members applauded the Officers for the work which had gone into the policy and commented on the value of the Member's workshop they had attended. The fact that it is a live document with across party committee support reassured Members that the policy would thrive.

In regard to the play areas a Member pointed out that these are community assets and it was felt that town and community councils should be fully engaged and involved in obtaining funding. The Member raised the point that town and community councils are not capped at the moment they can precept for the funding and get the work done.

The Chair raised the importance of focusing on modern day slavery and people trafficking as an authority as two cases have been highlighted through our Licensing and Regulatory Committee.

The Cabinet Member for Social Justice thanked the committee for their scrutiny and spoke of the policy being live and regularly updated.

Reflections included;

- The importance of community ownership working with town and community councils
- The creation of the community development partnership team
- Looking for Members to endorse the strategy and the endorsement of PSB partners.

Committee's Conclusion:

Members were happy to receive the first phase of an the policy which demonstrates our intention to work as a Council, and in partnership at national, regional and community level, to implement the policy interventions, approaches, support and methods to improve outcomes for people and communities.

Members felt that the Social Justice Strategy sets out our purpose, our intentions and activities for the next four years and the targets by which we will measure our success to ensure that we achieve our goal – to put social justice at the heart of

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strong Communities Select Committee held at The Chamber on Thursday, 29th March, 2018 at 10.00 am

what we do in Monmouthshire and look forward to regular updates.

7. Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015

Context:

To present the draft Gwent Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy to Select Committee prior to adoption across Gwent.

Key Issues:

The Gwent VAWDASV Strategy is required under the Violence Against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015 which calls for the public sector in Wales to work together in a consistent and cohesive way to improve the outcomes for individuals and their families subjected to VAWDASV.

The Gwent Violence against Women, Domestic Abuse and Sexual Violence Partnership Board has been established to meet the requirements of the Act. The public and third sector partners that make up the Gwent board are: the five local authorities in Gwent, Gwent Police, and the Office of the Police and Crime Commissioner, Aneurin Bevan University Health Board, Welsh Ambulance Service, Probation Services, Registered Social Landlords, Supporting People Regional Collaborative Committee, South Wales Fire and Rescue Service, Gwent Adult and Children Safeguarding Boards, VAWDASV specialist sector partners and voluntary sector organisations.

The Gwent VAWDASV Strategy contributes to the National Strategy on Violence against Women, Domestic Abuse and Sexual Violence – 2016 – 2021. The Gwent VAWDASV Strategy has been prepared by the Gwent VAWDASV Partnership Board of which the Monmouthshire County Council is a member.

Member Scrutiny:

A Member asked if the report could be updated with helpline numbers easily accessible.

It was asked that the strategy is brought back to committee to review.

A Member highlighted that the use of women in the title may deter men from approaching agencies for help in domestic abuse situations.

It was suggested that the local MP and AM have receive a copy of the strategy.

Members asked if they would expect to see an increase in domestic abuse incidents with the roll out of the universal credit, as finances can be a root cause of domestic arguments.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strong Communities Select Committee held at The Chamber on Thursday, 29th March, 2018 at 10.00 am

A Member asked where the detail of incidents were held and how they were monitored.

Particular concerns were raised in regard to adverse childhood experiences. It was felt that not enough was done to support children, particularly in regard to the communication between the police and schools. It was asked that when a child has been a victim or witness to an incident that the police force make the school aware so that support can be put in place for the child.

Committee's Conclusion:

Members were impressed by the work and commitment of Officers supporting this strategy and look forward to having regular updates and opportunities to provide feedback.

8. Strategic Equality Plan

Context:

The Equality Act 2010 was introduced in April 2011. Within the Specific duties is the requirement to publish an annual report on the progress made by the Council in its compliance with its Strategic Equality Plan, equality objectives and action Plan. The Act's principles and processes ensure that the Council remains true to its corporate values of Openness, Fairness, Flexibility and Teamwork.

Key Issues:

One of the specific duties in the Equality Act 2010 requires Public Bodies to publish an Annual Report detailing the progress on achievement of the actions outlined in the plan covering the period 1st April 2015 to 31st March 2016. There is also an appendix a report on the work that has been carried out on the Gender Pay Gap.

Member Scrutiny:

A Member asked if there would be future training for Elected Members to increase equalities knowledge.

It was asked if the officer has meetings with other authorities to discuss best practice.

It was suggested that the officer attends area committee meetings to share the message of equalities.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strong Communities Select Committee held at The Chamber on Thursday, 29th March, 2018 at 10.00 am

The portfolio holder Cabinet Member County Councillor Sara Jones thanked the Equalities Officer for the hard work that goes into this critical agenda. The Cabinet Member said that we are looking to refresh the inclusion group and the plan, we will be looking for Elected Members to feed into this.

Committee's Conclusion:

That Members endorsed the progress made by the Council in the sixth year of the Strategic Equality Plan as detailed in its sixth annual monitoring report.

The upcoming training was welcomed and it was felt crucial that this is refreshed regularly.

9. Strong Communities forward work programme

Members discussed the Work Programme for the Strong Communities Select Committee. In doing so, the following points were noted;

A special meeting will called to invite back People Services and to provide scrutiny of the Highways Management Plan.

The following items were added to the work plan;

- Modern Slavery
- Roadside advertising
- Visits to recycling plants in Monmouthshire

10. Cabinet & Council forward work programme

Members noted the Cabinet & Council work planner.

11. Date and time of next meeting

24th May 2018 – 10am (pre-meeting 9.30am)

The meeting ended at 11.30 am

Strong Communities Select Committee

Action List

Matters arising from 29th March 2018 meeting

Minute Item:	Subject	Officer	Outcome
Forward work plan	Staff Sickness	Chair to invite Tracey Harry back to Committee to discuss issues surrounding staff absence due to sickness	

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SUBJECT:	PLASTIC FREE MONMOUTHSHIRE
MEETING:	STRONG COMMUNITIES SELECT COMMITTEE
DATE:	24TH MAY 2018
DIVISION/WARDS AFFECTED:	

1. PURPOSE:

1.1 To advise the Select Committee of:

- The efforts being undertaken within Monmouthshire communities to reduce the use of single-use plastics
- The progress the Council is making in reducing the use of single-use plastics

2. RECOMMENDATIONS:

- 2.1 That Select Committee consider making a policy commitment to become a 'plastic free county' through reducing single use plastics, in line with the Plastic Free Coastline campaign run by Surfers Against Sewage
- 2.2 That Select Committee agree to keep informed of community developments to reduce plastic and to scrutinise the Council's progress towards becoming a Plastic Free County.

3. KEY ISSUES:

- 3.1 There has been a huge increase in interest in reducing the use of single-use plastics in the last few months, not least because of the shocking scenes of plastic contamination in our oceans shown on the BBC's Blue Planet series. Single use plastics use precious fossil fuels, take hundreds of years to break down, injure wildlife on land and at sea, blight the landscape as litter, block drains and cost money to buy, clear up and dispose of.
- 3.2 This has resulted in actions being taken at local, regional and national levels:
- 3.3 **Local Action:** Abergavenny, Chepstow, Monmouth and Usk all now have active and enthusiastic Plastic Free community groups in operation, often as an offshoot of the Transition Town and local litter groups. The groups report more public interest in Plastic-Free than in any other previous Transition Town campaign. As part of the Plastic-Free work happening in the towns, some (but not all) of the towns are working towards becoming Plastic Free communities, under an accreditation scheme run by Surfers Against Sewage. For more details see <https://www.sas.org.uk/wp-content/uploads/Plastic-Free-Coastlines-Community-Toolkit.pdf>
- 3.4 The steps to get Plastic Free status include:

1. Local Governance - Local Council (County, Town, Parish or Community) passes a resolution to support Plastic Free Coastlines, committing to plastic free alternatives and supporting plastic free initiatives within the constituency.

2. Local Businesses - At least three single-use plastic items removed from local businesses and retailers; replaced with sustainable alternatives. Target number of businesses are determined by population.

3. Allies/Local Community – gain widespread community support for Plastic Free Coastlines, spreading the Plastic Free message and establishing the call to arms e.g. schools, community groups, community spaces etc.

4. On the Ground Action - At least two local community events arranged and made open for all to attend, in one calendar year e.g. litterpicks, beach cleans

5. Strategic Group - Local group of stakeholders to meet at least once per year to discuss the progress of Plastic Free Coastlines locally; agreeing and setting direction, meeting objectives, and completing application for official Plastic Free Coastlines status.

3.5 **MCC Action:** The council have taken a number of steps to reduce plastic waste, prompted by a number of factors including: the cost of picking up litter, public pressure, the Council's obligation to reduce, re-use and recycle more, problems caused by drains and culverts being blocked by litter and so on.

3.6 Some of this work is still at an early stage, but includes:

- At our Education Centre near Abergavenny, the One Planet Centre has been teaching school children and new staff (on induction training) the importance of reducing single use plastic for many years.
- We are also working with Keep Wales Tidy, Welsh Government and others at a policy and a practical level.
- In the Waste and Street Services team we are discussing the potential use of re-usable recycling bags over single use as we realise that we need to get our own house in order if we are to ask others to improve.
- We have met with our procurement team, school and meals on wheels catering services to identify where changes can be implemented, this will not be an overnight thing due to the scale of operations but officers and council members are genuinely committed to influencing and implementing real change.
- Some of our primary schools are looking at alternatives to the small plastic milk containers but this is early days.
- We have also written to our leisure centres, secondary schools, town and community councils, village halls and Coleg Gwent who operate on our Usk site to eliminate or reduce their own use of all single use plastics and polystyrene (this includes cups and straws).
- We are investigating alternatives to the use of disposable cups, cutlery and milk capsules in our own buildings. For example in 2017/18 we used: Plastic cups - 8000 - £115.52, Disposable black ripple coffee cups – 9000 - £611.64, Milk pots – 222 boxes (120 per box) - 26,640 - £999, Plastic Stirrers – nil, Plastic spoons – 23 bags (100 per bag) - 2,300 - £8.97

- We have written to the local chambers of trade and our work with businesses is just starting. We will shortly be producing postcards saying “Love the food, hate the packaging” and “Love your takeaway, hate the packaging” which can be handed in to local shops and takeaways, and posters to encourage takeaways to go Plastic-Free.
 - We support over 140 local Litter Champions who undertake volunteer litter picking regularly in their own areas. We provide litter picking kits and collect the resulting bags of litter.
 - We are developing a Litter Strategy which aims to reduce the amount of litter, including plastics on our roadsides.
- 3.7 Although there is not currently a set process for achieving Plastic-Free County status, we have spoken to Surfers Against Sewage who have explained that it is likely to include the following broad areas of work:
- Audit of County Council consumption of unnecessary single use plastic and addressing this
 - Engagement with schools and others, e.g. arranging plastic-free schools workshops and encouraging schools to adopt the SAS plastic-free schools process
 - Supporting voluntary and community efforts to achieve plastic-free status, volunteer litter picking activity etc
 - Adopting a resolution to build on community efforts to make Monmouthshire Plastic-Free
 - Work with partners such as the Wildlife Trust, Wye Valley AONB, Keep Wales Tidy, Canal and Rivers Trust, Living Levels Landscape Partnership, Wye and Usk Foundation, Monnow River Association, Natural Resources Wales etc. to embed the principle of working towards plastic-free status amongst a broader set of organisations with mutually shared aims.
- 3.8 **Welsh Government Action:** In line with the UK Government for England and the Scottish Government, Welsh Government has committed to develop an action plan to reduce disposable plastics, with measures being considered including deposit return schemes, water bottle refill schemes, better plastic recycling and a levy on disposable coffee cups. <http://www.bbc.co.uk/news/uk-wales-44004779>
- 3.9 In line with the UK Government Welsh Government has also committed to banning the use of microbeads.
- 3.10 Since 2011 the Carrier Bag Levy introduced in Wales has hugely reduced the numbers of single-use carrier bags used in Wales by around three-quarters.
- 3.11 **UK Government Action:** Recent announcements by the UK Government include a 25 year plan to “eradicate all avoidable plastic waste”, consideration of a deposit return scheme, a proposed ban on plastic straws, stirrers and cotton buds and a proposed tax on single-use plastics. The Government has committed £60 million to develop new ways to address the issue of plastic waste.
- 3.12 **Industry Action:** A number of supermarkets and retailers have committed to reducing plastic use. Iceland have led the way, committing to removing plastic from its own brand

products within 5 years. Many others are now following suit.

<https://inews.co.uk/news/uk/supermarkets-plan-reduce-plastic-pointless-packaging/>

- 3.13 More than 40 companies, including Britain's biggest supermarkets, Coca Cola, Nestle and Procter & Gamble, have promised to hit a target by 2025 to eliminate unnecessary single-use plastic packaging in the United Kingdom. Signing up to the UK Plastics Pact, launched in April by sustainability campaign group WRAP, they have pledged that 100 percent of plastic packaging will be reusable, recyclable or compostable by that date. Other targets are that 70 percent of plastic packaging is effectively recycled or composted, and that all plastic packaging will have 30 percent average recycled content.

4. REASONS:

- 4.1 There are clear environmental, sustainability and financial reasons for reducing the use of single-use plastics in Monmouthshire, both within communities and also within the County Council.
- 4.2 There is growing public and political pressure to take action to protect our countryside and oceans and the Council should be leading by example. Plastic Free status is not saying we are perfect but rather it is the start of the journey towards more sustainable resource use in line with the Wellbeing of Future Generations Act 2015. There is much to do but we are excited about the public's appetite for change.
- 4.3 If the Council were to gain Plastic-Free status, we would be one of the first County Councils to do so, and we have significant numbers of volunteers and partners who would help us with this work given the huge interest and support from community partners in the county.
- 4.4 The council's Corporate Plan sets a clear goal to develop and deliver a sustainable plan for enhancing the local environment including: Improving how we deal with litter and fly-tipping; Minimise the amount of waste that is sent to landfill; Reducing waste by committing to the principles of a 'circular economy' and Reducing the carbon footprint of Council operations. Developing a policy on single use plastics would have positive impact on these while making a clear contribution to our purpose of building sustainable and resilient communities.

5. RESOURCE IMPLICATIONS:

- 5.1 Work is already being undertaken by the Council to support the drive to reduce single use plastics both in-house and in the community. This work is being undertaken within existing officer time from staff in the Waste team, Policy and Partnerships and Procurement. There are also potential links to work being carried out by the Green Infrastructure team and Flooding.
- 5.2 There is a budget of £3000 that has been set aside for plastic reduction work in 2018/19 from the Welsh Government Environment and Sustainable Development Grant which will support this work.

- 5.3 There is the potential that procuring alternatives to plastics may have some cost implications. The details of this and alternative options are not yet known, but would need to be given further consideration when more information is known.
- 5.4 There are a huge amount of volunteer hours being given by communities to reduce plastic use. By working in partnership with these groups, we are able to be more effective and make MCC resources go further. As well as working in partnership with groups listed in 3.7, thought should also be given to partnership working with a wider network of partners such as the Environment Partnership Board and potentially the Public Service Board.

6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

- 6.1 There are multiple positive contributions to the wellbeing goals associated with reducing plastic use, which will benefit the local and global environment, reduce resource use, make communities more attractive and save money on litter collection. There may be some additional costs for businesses or the Council when sourcing alternatives to plastic use, but there may also be savings on purchase and disposal of plastic waste.
- 6.2 Working on plastic free status has been and will continue to use the five ways of working by preventing long term pollution and by working in collaboration internally and with communities and other partners.
- 6.3 There is no impact on protected characteristics.

7. CONSULTEES:

Plastic Free Monmouth, Chepstow, Abergavenny and Usk
Waste and Street Services
Procurement
Green Infrastructure and Countryside
Office Services
Policy and Governance

8. BACKGROUND PAPERS:

Plastic Free Coastlines Community Toolkit
<https://www.sas.org.uk/wp-content/uploads/Plastic-Free-Coastlines-Community-Toolkit.pdf>

9. AUTHOR:

Carl Touhig, Head of Waste and Street Services
Hazel Clatworthy, Sustainability Policy Officer

10. CONTACT DETAILS:

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E-mail: carltouhig@monmouthshire.gov.uk

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Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p>Name of the Officer completing the evaluation Hazel Clatworthy</p> <p>Phone no: 01633 644843 E-mail: hazelclatworthy@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To consider whether Monmouthshire County Council should reduce plastic use by committing to becoming a Plastic Free County, in line with the Surfers Against Sewage Plastic Free Coastlines campaign.</p>
<p>Name of Service</p> <p>Policy and Performance</p>	<p>Date Future Generations Evaluation form completed</p> <p>3 May 2018</p>

Page 15

NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc



- Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.




Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Reducing plastic waste and using sustainable and reusable alternatives contributes to a greener economy. There may be small potential cost implications to businesses who change what they use or to the council from reducing disposable plastics. Sustainable alternatives may be more expensive, but conversely re-usable alternatives</p>	<p>Any cost implications to the council will be considered when further details of alternatives are known.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
	may well save money in the long term. Tourism may increase as a result of less litter.	
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	Plastic waste has an extremely damaging effect on our countryside, rivers and seas, causing death and injury to wildlife. Plastics can take hundreds of years to break down. They are also made from fossil fuels, a non-renewable resource. This proposal will reduce damage to the environment and promote more sustainable alternatives.	
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	More people will want to walk and enjoy the countryside if there is less litter. There are also health concerns associated with the ingestion of tiny particles of plastics found in fish. Reducing plastic use in Monmouthshire will make a small contribution to reducing this risk.	
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	Monmouth, Chepstow, Usk and Abergavenny have all established active and enthusiastic groups who are all working hard to reduce plastic use in their towns. There is great community spirit, and ultimately communities will benefit from less litter and a more attractive environment.	
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Once plastics enter the waterways, they ultimately find themselves in the sea where currents can take them around the world and contribute to pollution globally.	
A Wales of vibrant culture and thriving Welsh language		

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation		
A more equal Wales People can fulfil their potential no matter what their background or circumstances		

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Plastics can last for hundreds of years, so although not tackling existing marine plastics, reducing plastic use now will result in a better, cleaner environment for future generations.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>MCC are already working with plastic free groups in Monmouth, Chepstow, Abergavenny and Usk, and have a network of 140 litter champions. Conversations have also started with Coleg Gwent, schools, businesses and others.</p>	<p>We will begin to work in partnership with Gwent Wildlife Trust, Wye Valley AONB, Keep Wales Tidy, Canal and Rivers Trust, Living Levels Landscape Partnership, Wye and Usk Foundation, Monnow River Association, Natural Resources Wales, and also through the Environment Partnership Board. Thought will be given to working with wider PSB partners.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>This initiative has very much been driven by the involvement and activity of the communities of Monmouthshire. The plastic-free groups have been and continue to be involved, and will be jointly presenting this report at Strong Communities.</p>	
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Reducing plastic use will prevent harm to wildlife, unnecessary resource use and will potentially save significant sums of money by reducing the amount of litter that needs to be picked up.</p>	
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>We will be working in a joined up way with other organisations and also internally, since this issue impacts on so many different parts of MCC's activity. We will keep up regular communication with internal and external partners to ensure that we are all moving in the same direction and not duplicating effort.</p>	

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link:<http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	No impact		
Disability	No impact		
Gender reassignment	No impact		
Marriage or civil partnership	No impact		
Pregnancy or maternity	No impact		
Race	No impact		
Religion or Belief	No impact		
Sex	No impact		
Sexual Orientation	No impact		
Welsh Language	Any resources produced by the council such as postcards and poster will be bilingual.		

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	No impact		
Corporate Parenting	No impact		

5. What evidence and data has informed the development of your proposal?

- Waste data on recycling, the cost of litter collection etc
- National publicity and evidence from the media.
- Evidence of the desire from communities to tackle the problem of plastics.
- More evidence will need to follow in terms of costings for alternatives to disposable plastics for MCC.

Page 20

SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

There are multiple benefits associated with reducing plastic use, which will benefit the local and global environment, reduce resource use, make communities more attractive and save money on litter collection. There may be some additional costs for businesses or the Council when sourcing alternatives to plastic use, but there may also be savings on purchase and disposal of plastic waste.

Working on plastic free status has been and will continue to use the five ways of working by preventing long term pollution and by working in collaboration internally and with communities and other partners.

There is no impact on protected characteristics.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress
Any cost implications to the council will be considered when further details of alternatives to plastic are known.	As the project develops	Various	
We will begin to work in partnership with Gwent Wildlife Trust, Wye Valley AONB, Keep Wales Tidy, Canal and Rivers Trust, Living Levels Landscape Partnership, Wye and Usk Foundation, Monnow River Association, Natural Resources Wales, and also through the Environment Partnership Board. Thought will be given to working with wider PSB partners.	As the project develops	Various	

- 8. MONITORING:** The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	May 2019
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- 9. VERSION CONTROL:** The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	Strong Communities Select Committee	24 May 2018	

SUBJECT:	Air Quality in Monmouthshire
MEETING:	Strong Communities Select Committee
DATE:	24th May 2018
DIVISION/WARDS AFFECTED:	All

1. PURPOSE:

- 1.1 To consider the role of Environmental Health in relation to air quality in the county. To highlight the current work undertaken including the ways other agencies are engaged to seek improvements.

2. RECOMMENDATIONS:

- 2.1 To receive and comment on the presentation provided titled 'Air Quality in Monmouthshire'.

3. KEY ISSUES:

- 3.1 Air Quality is a key influencing factor on public health, and an important part of the work Environmental Health do to protect public health. There has been increased media and government attention given to air quality in recent years.
- 3.2 Air pollution results from the introduction of a range of substances into the atmosphere from a wide variety of sources. It can cause both short term and long term effects on health, but also on the wider environment.
- 3.3 Government statistics estimate that air pollution in the UK reduces the life expectancy of every person by an average of 7–8 months, with an associated cost of up to £20 billion each year.
- 3.4 Legislation and Policies aiming to minimise and track the impact of air pollution on health and the environment have been introduced in Europe, the UK and Wales.
- 3.5 Generally air quality in Monmouthshire is good, however there are some areas of concern in Usk, Chepstow, Monmouth and Abergavenny due to road transport emissions, where houses are close to busy or congested roads. Bridge Street in Usk and Hardwich Hill in Chepstow have exceeded the UK's objective levels for nitrogen dioxide, and have therefore been declared Air Quality Management Areas.
- 3.6 Environmental Health monitor, review and assess air quality in Monmouthshire, and work with the Planning Authority, Highways, Welsh Government, Town and Community Councils and other local stakeholders to work towards improving local air quality. Integral to this Environmental Health report on current air quality conditions in the county, which is assessed

by Welsh Government and is available on the Council's website, write the Action Plans for air quality management areas, and facilitate steering group meetings for the stakeholders involved in delivering the actions to improve air quality. The presentation will help gain further insight into the work being done, the reasons why and future challenges to secure against potential increases in pollution arising from new developments, infrastructure etc and ensure that air quality improvements are long-lasting.

4. REASONS:

- 4.1 Through the process of scrutinising Public Protection performance, the Strong Communities Select Committee expressed interest in finding out more about the role of Environmental Health in relation to Air Quality.

5. RESOURCE IMPLICATIONS:

None as a consequence of this report.

6. WELL-BEING OF FUTURE GENERATIONS IMPLICATIONS, (incorporating Equalities, Sustainability, safeguarding and corporate parenting).

Assessments were previously completed in relation to overall Public Protection performance. The presentation serves to update Members in relation to our air quality role and therefore does not require a further assessment.

7. CONSULTEES:

Head of Public Protection

8. BACKGROUND PAPERS:

Report to Strong Communities Select, 15th February 2018, titled 'Public Protection 2017/18 Performance Report, first nine months'.

9. AUTHOR:

Paul White, Specialist EHO Pollution Control
Huw Owen, Principal EHO

10. CONTACT DETAILS:

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Monmouthshire's Scrutiny Forward Work Programme 2018

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
24th May 2018	Air Quality management & role of Environmental Health'	To scrutinise Environmental Health's role in relation to air quality in the county - current work and future priorities'.	Huw Owen Paul White	Policy Development
	Plastic Free County	To consider a policy position for reducing plastic waste.	Hazel Clatworthy	Policy Development
	Road Side Advertising	Verbal Update on costs and viability.	Steve Lane	Performance Monitoring
14th June 2018 Special	People Services	Return discussion on sickness absence.	Tracey Harry	Performance Monitoring
	People Strategy	Pre-decision scrutiny of the draft strategy.	Peter Davies	Pre-decision Scrutiny
	Welsh Language Monitoring Report	Annual reporting.	Alan Burkitt	Performance Monitoring
12th July 2018	Heavy Goods Vehicles on country lanes	To consider the implications of restricting HGV's with a view to developing a future policy.	Paul Keeble/Roger Hoggins	Policy Development
	Annual Performance reports 2017/18	Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators.	Richard Jones	Performance Monitoring
Special Meeting TBC	Traffic & Road Safety	To present a strategy for dealing with traffic and road safety	Paul Keeble	Policy Development
		To present the Speeding Management Process being worked upon by the Strong Communities	Roger Hoggins	

Monmouthshire's Scrutiny Forward Work Programme 2018

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		Task and Finish Group) ~ following a public workshop.		

Future Agreed Work Programme Items: Dates to be determined

- × **Highways Management Plan** ~ Paul Keeble
- × **Open Space Review** ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × **Gwent Refugees and Asylum Seekers** ~ progress report ~ Joint scrutiny with CYP Select
- × **Modern Day Slavery and Human Trafficking** ~ topic raised by the chair for in-depth scrutiny.
- × **Cremations and Burials**

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny.

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	06/06/2019	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	03/04/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/2018	
Cabinet	06/03/2019	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	17/04/2018	
Cabinet	06/02/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/2018	
Cabinet	09/01/2019	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/2018	
Cabinet	09/01/2019	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/2018	
Cabinet	09/01/2019	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	05/12/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018.	Dave Jarrett	17/04/2018	
Cabinet	05/12/2018	Council Tax Base 2019/20 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	17/04/2018	
Cabinet	05/12/2018	Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20	Mark Howcroft	17/04/2018	
Cabinet	07/11/2018	MTFP and Budget Proposals for 2019/20	To provide Cabinet with Revenue Budget proposals for 2019/20 for consultation purposes	Joy Robson	17/04/2018	

Cabinet	07/11/2018	Capital Budget Proposals	To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23	Joy Robson	17/04/2018	
Cabinet	03/10/2018	Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018.	Dave Jarrett	17/04/2018	
Cabinet	05/09/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018	Dave Jarrett	17/04/2018	
Cabinet	05/09/2018	Budget Monitoring report - Month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/2018	
Cabinet	05/09/2018	Regional Safeguarding Board Annual Report		Claire Marchant		
Council	26/07/2018	Strategic Development Plan (SDP) Responsibility Authority Report		Mark Hand	09/05/2018	
Cabinet	04/07/2018	Draft NEET Reduction Strategy		Hannah Jones	08/05/2018	
Cabinet	04/07/2018	Inspire Programmes (Inspire2Achieve and Inspire2Work)		Hannah Jones	08/05/2018	
Cabinet	04/07/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 3 held on the 21st June 2018.	Dave Jarrett	17/04/2018	
Cabinet	04/07/2018	Chief Officer Annual Report		Claire Marchant		
Cabinet	04/07/2018	Crick Road Business Case		Colin Richings		
Cabinet	04/07/2018	Youth Enterprise - European Structure Fund (ESF) Programmes - Inspire2Work extension		Hannah Jones		
Cabinet	04/07/2018	S106 Procedure Note and S106 Guidance Note		DEFERRED from May	Mark Hand	
Cabinet	04/07/2018	Draft NEET Reduction Strategy		Hannah Jones	30/04/2018	
Council	21/06/2018	Childrens Services Annual Report		Claire Marchant	23/04/2018	
Council	21/06/2018	Resource Strategy		To comprise Commercial; Procurement; People; Digital; Financial strategies	Peter Davies	23/04/2018
Council	21/06/2018	Safeguarding Evaluative Report		Claire Marchant		
Council	21/06/2018	Joint Scrutiny of the Scrutiny Deal		Hazel Ilett	30/04/2018	
ICMD	13/06/2018	Re-fit Cymru programme		To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies.	Deb Hill Howells/Phil Murphy	10/05/2018
ICMD	13/06/2018	'Disposal of land adjacent to A40 at Monmouth for highway improvements'			Gareth King/Cllr P Murphy	03/05/2018
ICMD	13/06/2018	Supporting People contract procurement exemptions			Chris Robinson	10/04/2018
ICMD	13/06/2018	Children with Disability - Hierachy Update			Claire Robins	05/03/2018
Cabinet	06/06/2018	Revenue and Capital Monitoring 2017/18 Outturn Forecast Statement		To provide Members with information on the outturn position of the Authority for the 2017/18 year.	Mark Howcroft	17/04/2018
Cabinet	06/06/2018	The delivery of budget savings for 2018/19.		To provide Cabinet with a level of comfort and reassurance around the delivery of Budget savings for	Peter Davies	15/04/2018
Cabinet	06/06/2018	Council Response to the LGR Green Paper			Matt Gatehouse	14/05/2018

Cabinet	06/06/2018	Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 1 held on 19th April and meeting 2 held on 10th May 2018	Dave Jarrett	17/04/2018	
Cabinet	06/06/2018	Corporate Parenting Strategy		Jane Rodgers	22/03/2018	
Cabinet	06/06/2018	Chippenham Mead Play Area	DEFERRED	Mike Moran		
Cabinet	06/06/2018	The Knoll, Section 106 funding, Abergavenny	DEFERRED	Mike Moran		07/03/2018
Cabinet	06/06/2018	Welsh Language Monitoring Report	Moved to Strong Communities Select	Alan Burkitt		07/03/2018
Cabinet	06/06/2018	Kerbcraft Update	DEFERRED from May			
ICMD	23/05/2018	High Street Rate Relief Scheme for 2018/19	To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance	Ruth Donovan	26/04/2018	07/03/2018
ICMD	23/05/2018	Creation of an Asset Officer Post, Estates		Deb Hill Howells/Cllr P Murphy	03/05/2018	
ICMD	23/05/2018	Letting of Penarth Farm, Llanishen		Gareth King/Cllr P Murphy	03/05/2018	
ICMD	23/05/2018	Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill		Paul Keeble/Cllr B Jones	25/04/2018	
ICMD	23/05/2018	Transfer to Torfaen - Assessment of free school meal entitlement for MCC		Nikki Wellington/Cllr Murphy	10/04/2018	
Council	10/05/2018	Strategic Asset Management Plan		Peter Davies	23/04/2018	
Council	10/05/2018	To agree update on the Safeguarding Policy		Cath Sheen	16/04/2018	
Council	10/05/2018	Local Development Plan Delivery Agreement		Mark Hand	11/04/2018	
Council	10/05/2018	Boundary Review		John Pearson		
ICMD	09/05/2018	Rural Programmes Team – ICT and Finance Apprentice Post		Michael Powell	23/04/2018	
ICMD	09/05/2018	GDPR Data Protection Policy		Rachel Trusler	20/04/2018	
ICMD	09/05/2018	Trellech Speed Limits		Paul Keeble	18/04/2018	
ICMD	09/05/2018	Civil Parking Enforcements	Moved from Cabinet 11/04/18	Paul Keeble	13/04/2018	
ICMD	09/05/2018	PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY		Paul Keeble/Cllr B Jones	13/04/2018	
ICMD	09/05/2018	Creation of fixed term Senior Planning Policy Officer Post for 3.5 years		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post;		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Creation of fixed term Apprentice Planner post (exact job title tbc)		Mark Hand/Cllr Greenland	12/04/2018	
ICMD	09/05/2018	Re-evaluation of Post of Lead - Community Improvement Supervisor		Nigel Leaworthy	10/04/2018	
ICMD	09/05/2018	Supporting People contract procurement exemptions	DEFERRED TO 13 JUNE	Chris Robinson	15/02/2018	
ICMD	09/05/2018	Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts		Paul Keeble		09/03/2018
Cabinet	02/05/2018	Adoption of Road Safety Strategy		Paul Keeble		
Cabinet	02/05/2018	Social Justice Strategy		Cath Fallon		
Council	19/04/2018	Bryn Y Cwm Change of name		Matt Gatehouse	21/03/2018	
Council	19/04/2018	Council Diary 2018/19		John Pearson	12/03/2018	12/03/2018
Council	19/04/2018	Sale of old County Hall Site		Roger Hoggins	16/02/2018	

Council	19/04/2018	Chief Officer Report CYP		Will Mclean	25/01/2018	
ICMD	18/04/2018	Communities for Work		Hannah Jones	22/03/2018	
ICMD	18/04/2018	Disposal of easement at Wonastow Road		Ben Winstanley	14/03/2018	
Cabinet	11/04/2018	Tree Policy		Roger Hoggins	19/02/2018	
Cabinet	11/04/2018	VAWDASV		Joe Skidmore	08/02/2018	
Cabinet	11/04/2018	Disposal of County Hall		Roger Hoggins		
Cabinet	11/04/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018	Dave Jarrett		
ICMD	28/03/2018	Property Maintenance Framework Agreement		Phil Kenney/P Murphy	06/03/2018	
ICMD	28/03/2018	Children's Services Business Support Team - Hierachy Update		Claire Robins	05/03/2018	
ICMD	28/03/2018	Social Care & Health - Business Support Post		Claire Robins	05/03/2018	
ICMD	28/03/2018	Staffing Restructure of SCH Workforce Development Team		Sian Sexton	05/03/2018	
ICMD	28/03/2018	Operational Changes to Trading Standards		Gareth Walters/Sara Jones	27/02/2018	
ICMD	28/03/2018	Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penyval,		Nigel Leaworthy		
Council	19/03/2018	City Deal Business Plan		Paul Matthews		
Council	19/03/2018	LDP		Mark Hand		
ICMD	14/03/2018	Future of Melin Private Leasing Scheme		Ian Bakewell	15/02/2018	
ICMD	14/03/2018	2nd Phase Families Support Review		Claire Marchant		
ICMD	14/03/2018	Award Garden Waste Contract		Carl Touhig		
ICMD	14/03/2018	S106 Transport Projects		Richard Cope		
Cabinet	07/03/2018	2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies	To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund	Dave Jarrett		
Cabinet	07/03/2018	Corporate Parenting Strategy		Claire Marchant		
Cabinet	07/03/2018	EAS Business Plan		Will Mclean		
Cabinet	07/03/2018	Proposed changes to the schools mfunding formulafor the funding of building maintenance costs	To seek approval to reduce the funding of building maintenance costs for our new schools	Nikki Wellington		
Cabinet	07/03/2018	Replacement document management system for revenues		Ruth Donovan		
Cabinet	07/03/2018	Review of Additional Learning Needs and inclusion services	To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services	Matthew Jones		
Cabinet	07/03/2018	Turning the World Upside Down	DEFERRED	Claire Marchant		
Cabinet	07/03/2018	Whole Authority Risk Assessment		Richard Jones		
Council	01/03/2018	Treasury Strategy		Peter Davies	08/02/2018	
Council	01/03/2018	Approval of public service board well-being plan		Matt Gatehouse		
Council	01/03/2018	Area Plan - Population Needs Assessment		Claire Marchant		
Council	01/03/2018	Council Tax Resolution 2018/19		Ruth Donovan		
Council	01/03/2018	Pooled fund for care homes		Claire Marchant		
Council	01/03/2018	Social Justice Policy	ITEM DEFERRED	Cath Fallon		
Cabinet	28/02/2018	Borough Theatre		Tracey Thomas	19/02/2018	
ICMD	28/02/2018	Recruitment for Maternity Cover: Development Management Team		Phil Thomas	08/02/2018	

ICMD	28/02/2018	Restructure of Mental health Social Work Staffing		John Woods	08/02/2018	
ICMD	28/02/2018	Staffing Restructure of Adult Disability Service		John Woods	08/02/2018	
Cabinet	28/02/2018	Final Budget Proposals		Peter Davies		
ICMD	28/02/2018	Charges in relation to the delivery of the auths private water supply responsibilities		Huw Owen		
ICMD	28/02/2018	Fixed Penalty Notice charges for fly tipping offences		Huw Owen/Sara Jones		
ICMD	28/02/2018	Gypsy and Traveller Pitch allocation policy report		Steve Griffiths		
ICMD	28/02/2018	Re-designation of Shared Housing		Ian Bakewell/Greenland		
ICMD	28/02/2018	Removal of under 18 burial charges		Deb Hill Howells		
Council	15/02/2018	Active Travel Plan and Civil Parking Enforcement		Roger Hoggins		
Council	15/02/2018	Corporate Plan		Kellie Beirne		
Council	15/02/2018	Pay Policy		Sally Thomas		
ICMD	14/02/2018	All Wales Play opportunities grant		Matthew Lewis/Cllr Greenland		
ICMD	14/02/2018	Development Management Enhanced Services proposals		Phil Thomas		
ICMD	14/02/2018	Loan to Foster Carers		Jane Rodgers		
ICMD	14/02/2018	Personal Transport Budgets		Roger Hoggins		
ICMD	14/02/2018	Public Health Wales Act - Intimate Piercing		David Jones		
ICMD	14/02/2018	Residents only parking permit scheme Usk View, Merthyr Road, Abergavenny		Paul Keeble		
ICMD	14/02/2018	Usk in Bloom		Cath Fallon		
ICMD	08/02/2018	Fixed Penalty Notice charges for fly tipping offences		Huw Owen		03/01/2018
ICMD	31/01/2018	Seasonal Garden Waste Collections		Carl Touhig		
ICMD	31/01/2018	Staffing changes in Policy and Governance		Matt Gatehouse		
Cabinet	29/01/2018	ADM		Kellie Beirne		
Cabinet	29/01/2018	Corporate Plan		Kellie Beirne		
Council	18/01/2018	Council Tax Reduction Scheme 2018/19		Ruth Donovan		
Council	18/01/2018	Response to Older Adults Mental Health Consultation		Claire Marchant		
ICMD	17/01/2018	Local Government (Wales) Act 1994 The Local Authorities (Precepts) Regulations 1995		Joy Robson/Mark Howcroft		
ICMD	17/01/2018	Supporting People Programme Grant Spendplan 2018-19		Chris Robinson		03/01/2018
ICMD	17/01/2018	Trainee Accountant Regrade		Tyrone Stokes		
Cabinet	10/01/2018	Budget Monitoring Report	The purpose of this report is to provide members with information on the forecast outturn position of the authority at end of month reporting for 2016/17 financial year	Joy Robson/Mark Howcroft		
Cabinet	10/01/2018	Chepstow Cluster - proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster	Nikki Wellington		
Cabinet	10/01/2018	Re-Use Shop at Ilanfoist Household Recycling Centre		Roger Hoggins		
Cabinet	10/01/2018	Management of obstructions in the public highway		Roger Hoggins		

Cabinet	10/01/2018	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14th December 2017	Dave Jarrett		